

NOTICE OF SEXUAL HARASSMENT POLICY

Lake Placid Central School District and Board of Education Policy recognizes that harassment of students and staff on the basis of sex, gender and/or sexual orientation is abusive and illegal behavior that harms victims and negatively impacts the school culture by creating an environment of fear, distrust, intimidation and intolerance. Preventing and remedying such harassment in schools is essential to ensure a healthy, nondiscriminatory environment in which students can learn and employees can work productively. The Board of Education is committed to providing an educational and working environment that promotes respect, dignity and equality and that is free from all forms of sexual harassment. To this end, we condemn and strictly prohibit all forms of sexual harassment on school grounds, school buses and at all school-sponsored activities, programs and events including those that take place at locations outside the district. Because sexual harassment can occur staff to student, staff to staff, student to staff, student to student, male to female, female to male, male to male or female to female, it shall be a violation of this policy for any student, employee or third party (school visitor, vendor, etc.) to sexually harass any student or employee.

Statements informing students and employees about the sexual harassment policy shall be distributed in the following ways:

- In student and employee handbooks
- On the district website and
- In student registration materials.
- Posters summarizing the policy shall also be posted in a prominent location at each school.
- All secondary school student body officers shall receive training about the policy
- Through age-appropriate curricular materials
- As incorporated within instruction K-12
- At new employee orientation.

REPORT OF SEXUAL HARASSMENT

This form is to be used by any employee or student who has either observed or been subject to sexual harassment. It is to be submitted to the building Principal or LPCSD Title IX Coordinator. To insure full investigation it should be completed as accurately as possible. It is not, however, critical to be 100 % precise. An investigation may require the complainant to be interviewed. If complaint is verbal, the Principal or LPCSD Title IX Coordinator should complete this form.

Date: _____ Name of complainant: _____

School or Building: _____ Position or Grade: _____

Address of complainant: _____ Telephone Number: _____

Student's Name (if filed by parent/guardian) _____

1. Specific statements of complaint - list persons involved, incident, date, time, and place:

2. Basis for Complaint: Name of person or specific law, policy or regulation.

3. Person harmed or requesting relief:

4. Witnesses (give addresses and phone numbers) or evidence to support complaint:

5. Remedy or relief sought:

Complainant's Signature _____